

# STAGECOACH GENERAL IMPROVEMENT DISTRICT

Providing sufficient quantity and protecting the quality of water for Stagecoach Valley residents

## MINUTES – Regular Meeting

Thursday, July 11, 2019, 3:30 P.M.

SGID Office, 5000 Navajo Trail, Stagecoach NV 89429

Pledge of Allegiance – James led the Pledge of Allegiance

Board Members present were James Moore, Marjorie Gartenberg, Joe Catanzarite and Gene Ray. Vicki Aveiro was on speaker via telephone.

Employees present were Teri Hurt, Tina Schmidt, Joe Seng and James Woodward

Members of the Audience: Mike Arkell, Richard Thompson, Ron Kennedy and Judy Walker

1. **Approval of Agenda** – Gene made a motion to Approve the Agenda. Marjorie seconded. None opposed. Motion passed.
2. **Approve “Posting of Meeting” Documents** – Marjorie made a motion to approve the Posting of the Meeting Document (See Attachment A) as presented. Gene seconded. None opposed. Motion passed.
3. **Public Participation** – There was none.
4. **Approve Block Items** – Gene made a motion to Approve the Block Items as presented. Marjorie seconded. None opposed. Motion passed.
5. **Discussion and Decision / Brainstorm Solutions to Negate Need for office Closure due to Under-Staffing** – Teri had provided the definition of Per-Diem employee in everyone’s binder. Teri’s concern with a per-diem employee is that the need will be so seldom “will that person be available when necessary”. Teri did contact both our Liability Insurer and Worker’s Comp Agent and was informed that anyone acting on behalf of the GID whether an Officer or a Volunteer is covered under our Liability Insurance, however only Staff and Board are covered under Worker’s Comp. So that takes away the ability to have a volunteer help out. After some discussion it was decided that the best choice would be a Board Member. Teri asked, in the event a Board Member is not available is it a problem if the office closes and we put a message on the answering machine. Even though it was thought a Board Member would always be available, it was agreed that the office could close if necessary. The Board would like to have “Board Training” on the next agenda. Gene made a motion that in the event of potential office closure; a Board Member will fill in on that portion of the day”. Vicki seconded. None opposed. Motion passed.
6. **Acknowledge Jim Woodward’s Annual Performance Appraisal/Merit Increase** – The Board was provided a copy of Jim’s Performance Appraisal in their binder. Gene commented on Jim’s extreme initiative in furthering his education. Joe C. made a motion to acknowledge Jim Woodward’s annual performance appraisal and approve the 2 ½% merit increase. Gene seconded. None opposed. Motion passed.

7. **Information from Utility Supervisor – Information Only**
  - a. Fire Hydrant repair / replacement status - We have one hydrant on order and will be replacing the broken one. We have 2 repair kits ordered for the others.
  - b. Cimarron Trail Road Repair – Armac started on Wednesday and will be paving tomorrow, Friday, 07/12/19
  - c. System update – Everything running well, Granite is using a lot of water
  
8. **Information from Manager – Information Only**
  - a. BOCC Meeting dated June 20, 2019 – Teri was unable to attend. No one from the Board attended.
  - b. SCAB Meeting dated July 3, 2019 – See Attachment B
  - c. Planning Comm. Meeting dated July 9, 2019 – See Attachment C
  - d. NWRA Legislative Updates with Nevada State Engineer 7/24/19 3pm Reno – Teri will be attending this meeting. If anyone from the Board is interested in going let her know and she will register them. Joe C said he would like to attend. Teri will need a Board Member to cover the office while she goes to this meeting. Marjorie volunteered.
  
9. **Pay Bills Over \$5,000.00** – There were none
  
10. **Director’s Suggestions for future Agenda Items** – There were none
  
11. **Public Participation** –  
 Ron Kennedy recently visited Great Basin National Park, there will be a 6 ft. water pipeline running from there to Las Vegas. A private company is doing it.
  
12. **Adjournment** – Gene made a motion to Adjourn. Marjorie seconded. None opposed. Motion passed.

**Meeting Adjourned at 4:05pm**

Minutes documented by Teri A. Hurt \_\_\_\_\_

Respectfully Submitted \_\_\_\_\_  
 Victoria Aveiro / Secretary

(Attachments are with original minutes located at the GID Office.)

A digital recording of this meeting is on file at the GID Office.