

STAGECOACH GENERAL IMPROVEMENT DISTRICT

SGID Office, 5000 Navajo Trail, Stagecoach NV 89429

Providing sufficient quantity and protecting the quality of water for Stagecoach Valley residents

SPECIAL MEETING

Thursday, May 25, 2023, 3:30 P.M.

AGENDA:

(also available on SGID's website www.stagecoachgid.com under the News and Information tab)

1. **Pledge of Allegiance**
2. **Roll Call - __ V. Aveiro __ G. Ray __ J. Moore __ M. Gartenberg __ J. Catanzarite**
3. **Public Participation – No action will be taken on a matter raised under this Item**

Public Participation Advisory Statement -

Members of the Public who wish to address the SGID Board may speak on matters related to the SGID, but not on items appearing on the Agenda. Speakers are asked to state their name for the record and sign and print their name on the form presented. Comments are limited to three (3) minutes per person or topic. The Board reserves the right to reduce this three (3) minute time limit, as well as limit the total time for public comment. Profanity and/or willfully disruptive speech will not be tolerated. If your item requires extended discussion, please request any Member of the Board to calendar the matter for a future SGID meeting. Comments based upon viewpoint will not be restricted during Public Participation or Public Testimony.

4. **Approval of Agenda – For Possible Action**
5. **Approve “Posting of Meeting” Document(s) – Special Meeting Agenda – For Possible Action**
6. **Explore options for filling the soon to be vacated District Manager position – For Possible Action**
7. **Enter into negotiations with Asst. Manager, Tina Schmidt, to fill the soon to be vacated District Manager Position – For Possible Action**
8. **Public Participation – No action will be taken on a matter raised under this Item; see *Public Participation Advisory Statement above***
9. **Adjournment – Action Required**

NOTE: SOME AGENDA ITEMS MAY BE TAKEN OUT OF ORDER. THE PUBLIC BODY MAY COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION AND MAY REMOVE AN ITEM FROM THE AGENDA AT ANY TIME.

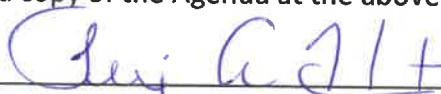
NOTE: SUPPORTING MATERIAL FOR THE MEETING IS KEPT AT THE DISTRICT OFFICE AT 5000 NAVAJO TRAIL, STAGECOACH NEVADA AND MAY BE OBTAINED BY CONTACTING MANAGER TERI HURT AT (775) 629-0849 or via email at teri@stagecoachgid.com.

POSTED: SGID Office, 5000 Navajo Trl., Stagecoach
Stagecoach Website: www.stagecoachgid.com

E-MAILED: John Welsh, Nichols Consulting Engineers
Dustin Thelen, Nichols Consulting Engineers
Christopher Rusby, Esq., District General Counsel
Steve Rye, Lyon County District Attorney
Erin Lopez, Lyon County Manager's Office -Office Manager
Betty Retzer
James Ratzell
David Bruketta, Lyon County Utilities

CERTIFICATE OF POSTING

I, Teri A. Hurt, Manager of Stagecoach General Improvement District, do hereby certify that I posted, or caused to be posted, a copy of the Agenda at the above locations on or before April 19, 2023.



Teri A. Hurt, Manager

Notice to Persons with Disabilities: Members of the Public who are disabled and require special assistance or accommodations at the meeting are requested to notify the SGID Office Staff in writing to 5000 Navajo Tr., Stagecoach, NV 89429, or by calling (775) 629-0849 at least 48 hours in advance.

Request for Agenda Delivery must be re-submitted every 6 months in writing to SGID Manager, 5000 Navajo Tr., Stagecoach, NV 89429 or via email to teri@stagecoachgid.com

AGENDA ITEM **1**
Pledge of Allegiance

AGENDA ITEM **2**
Roll Call

AGENDA ITEM **3**
Public Participation

Put on Agenda by Manager, Teri A Hurt, as per OML Policy

If discussion is requested it must be Agendized for a future Meeting

NO Action can be taken on these Items

AGENDA ITEM 4

Approval of Agenda

Put on Agenda by Manager, Teri A Hurt, as per District Policy

Staff Recommends - Approval as presented

AGENDA ITEM 5

Approve "Posting of Meeting" Document

Put on Agenda by Manager, Teri A Hurt, as per OML Policy

Staff Recommends - Approval as presented

AGENDA ITEM 6

Explore options for filling the soon to be vacated District Manager Position

Put on Agenda by Manager, Teri A Hurt as requested by Board Member, Joe Catanzarite

Summary: Teri is retiring on 8/17/23 the Manager position must be filled

Staff Recommends - This is a Board Decision

AGENDA ITEM 7

Enter into negotiations with Asst. Manager, Tina Schmidt, to fill the soon to be vacated District Manager Position

Put on Agenda by Manager, Teri A Hurt as requested by Board Member, Gene Ray

Summary: Teri is retiring on 8/17/23 the Manager position must be filled

Staff Recommends - This is a Board Decision

Manager Recommendation letter is included with Backup Material



STAGECOACH

GENERAL IMPROVEMENT DISTRICT

5000 Navajo Trail • Stagecoach, Nevada 89429

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05/19/23

To: The Stagecoach General Improvement District Board of Trustees

I would like to take the opportunity to strongly recommend Tina Schmidt for promotion to District Manager.

As an employee, Tina is always reliable and resourceful. In her 9 ½ years here she has built strong relationships with other entities within our industry. Oftentimes, if we are stuck on a problem or just in need of an example of a policy, Tina makes a few phone calls and we have the information we need.

Tina is always looking for ways to enhance her education. She has taken QuickBooks classes, POOL PACT HR and Essential Management Classes and attended seminars regarding Water Rights. She has attended classes in Cyber Security and has been instrumental in upgrading our System's Computer Vulnerabilities and our Employees awareness of Cyber Security Threats. Tina has also taken and passed the Ken Kerry Water Distribution System Operations and Maintenance Course.

Tina's banking background has been most helpful in researching and securing the best investment opportunities for our GID.

In Tina's time here she has taken on the challenge of many tasks – Website creation and maintenance, Billing Software Updates and troubleshooting, Creation of Online Banking and Autopay access and availability for SGID Customers and overhaul of our Personnel Policies. Tina is also responsible for all IT, Phone and Office equipment maintenance and upgrades.

Tina is our PERS liaison and is responsible for all IRS and Employment Security reporting.

Tina goes above and beyond our Customer Service requirements. She truly appreciates the opportunity to serve the people of Stagecoach.

To be successful in our District Manager position an extensive level of background knowledge of our GID is necessary. In the 9 ½ years that Tina has been with our GID she has attained that knowledge.

Tina is truly a valuable asset to the SGID team and I hope that you will carefully consider this recommendation in your decision making process.

Teri A. Hurt

Manager, Stagecoach General Improvement District

AGENDA ITEM

8

Public Participation

Put on Agenda by Manager, Teri A Hurt, as per OML Policy

Summary:

If discussion is requested it must be Agendized for a future Meeting

NO Action can be taken on this Item

AGENDA ITEM**9**

Adjournment

Put on Agenda by Manager, Teri A Hurt, as per OML policy

Summary:

When all business is concluded a Board Member may call to Adjourn

Staff Recommends - Call for meeting to Adjourn

State time of adjournment for Minutes