

STAGECOACH GENERAL IMPROVEMENT DISTRICT

SGID Office, 5000 Navajo Trail, Stagecoach NV 89429

Providing sufficient quantity and protecting the quality of water for Stagecoach Valley residents

REGULAR MEETING

Thursday, June 20, 2024, 3:30 P.M.

MINUTES:

1. **Pledge of Allegiance**
2. **Roll Call - __ V. Aveiro __ G. Ray __ J. Moore __ M. Gartenberg __ J. Catanzarite
All Board Member were present.**
3. **Public Participation – None**
4. **Approval of Agenda – Gene Ray made a Motion to Approve the Agenda as presented.
Joe C. seconded the motion. None opposed. Motion passed.**
5. **Approve “Posting of Meeting” Document(s) – Regular Meeting Agenda – Marjorie
made a Motion to Approve the Posting of the Meeting Document as presented. Gene
Ray seconded the motion. None opposed. Motion passed.**
6. **Approve Block Items – 05.23.2024, Regular Meeting Minutes and Treasurer’s Report –
Gene Ray made a Motion to Approve the Block Items. Marjorie seconded. None
opposed. Motion passed.**
7. **Discussion and Decision regarding progress of locating Water Loss- This item is a
recurring item. Tina informed the Board that while exercising valves Steven had
located water in several Valve Cans. The District purchased two new battery powered
hand pumps to aid in the process of removing the water. After removing the water in
the Valve Cans no signs of a leak were found, the conclusion is the water may have
been left over from a previous storm and not been absorbed yet. We appreciate
everyone keeping their eyes and ears open. If anyone sees anything suspicious, please
notify the office or staff. No action necessary**
8. **Presentation by Ed James, Manager of Carson Water Sub-Conservancy District-
Carson River Watershed 30-Year Drought and Water Sustainability Plan- Ed gave a
presentation (See attachment). Joe C. asked why the Data in the presentation stops at
2018. Ed explained that is when they have the most complete data till. Gene Ray asked
Ed if there were any plans to extend the pipeline through Stagecoach. Ed said Yes, that
has been the plan for many years. It would also be beneficial to the SGID as an
emergency backup source of water. Ed said that CWSD, Lumos and USGS were still in
the process of finalizing the data and would be working on it for a while. He is guessing
his next presentation will be in about a year and a half. No Action was Necessary.**

9. **Discussion and Decision regarding future Staffing needs for the District-** Tina presented the Board with the base cost of hiring additional staff for the District. Her request was for one Operator for the Field (WSOS I) and one Office Clerk (Part-time or Full-time). Tina explained that with the current staffing, there have been times and situations that adversely affect the District. The District is making money on investments and should be using the interest income to better the District. This should be done by maintaining the infrastructure and by obtaining and retaining Certified Personnel. Joe C. wanted to know why we suddenly need more employees? He has asked in the past why we did not hire more people and was told by previous management that we have always operated with this staff. Tina explained that we are growing and that with the limited staff we have it puts current staff under undue stress if an emergency happens or someone is the only person available to work for extended periods of time. Tina gave the example of Joe S. being the only Operator from November 2023 to January 2024, until we were able to interview, hire and onboard Steven. Also, the example of Tina needing to run the office for 6 weeks by herself recently while Melissa was out. Marjorie said that with limited staff and someone out it causes safety issues, and more staff is warranted. Moore said it is better to be proactive and have enough personnel to cover our needs rather than be reactive and get in a tough spot, it is also a moral issue. Tina explained the cost breakdown, stating that even if we put the announcements out today, it could take time to recruit and onboard new employees. There was some discussion about the pay rate and benefits. Lesa Bielman- Stated that she was at Panda Express, and they are paying a starting wage of \$18.50 an hour. Tina stated that we sell our positions with the benefits included and paid holidays, which are all great things, but the younger generation do not understand the NVPers Retirement nor the planning for retirement. Some just look at it as a deduction of pay on their paycheck, which is sometimes hard to overcome. After the discussion. Gene Ray made a Motion to add two more positions to SGID and start the recruitment process to fill them. One WSOS I Certified Operators Position and one Front Office Clerk Position. Marjorie seconded the motion. None opposed. Motion passed.
10. **Discussion and Decision of a District Survey regarding Customer Service-** For the past several months Customer Service has been brought up. At last month's meeting Lesa Bielman suggested that we do a survey to get the opinion of our actual customers. Joe C. had the item put on the agenda. It was discussed as to how we could conduct a customer survey and what our response was to the last survey that we sent out was. Joe C. made a motion to print a message on next month's bill to go online and complete a customer service survey. Gene Ray seconded. Victoria opposed the motion. Motion passed.
11. **Discussion and Decision regarding renewal options for Capitol Improvement II CD currently with WaFd-** Tina informed the Board that WaFd was offering us a renewal for 13-months @ 4.97%. In comparison shopping that was a good rate. Gene Ray made a motion to approve Manager Schmidt, Tina to renew the CD for the 13-month term and do any paperwork necessary to complete the transaction. Marjorie seconded the motion. None opposed. Motion passed.

12. **Discussion and Decision regarding renewal options for Capital Replacement Reserve CD currently at Untied Federal Credit Union-**Tina informed the Board that United Federal Credit Union was offer a renewal at an 8-month term for 4.90%APY. In comparison shopping that was a good rate. Gene Ray made a motion to approve Manager Schmidt, Tina to renew the CD for the 8-month term and do any paperwork necessary to complete the transaction. Joe C. seconded the motion. None opposed. Motion passed.
13. **Update regarding a possible Candidates Forum-** Tina informed the Board that she had sent out the letters and only received one response. It came from Victoria and was not able to be fulfilled on June 10th as requested, due to understaffing at the office and bills being processed. After some discussion about the Judge's order on the special election and NRS Victoria made a motion to no longer pursue this endeavor. Joe C. Seconded the motion. Marjorie opposed. Motion passed.
14. **Information from Utility Supervisor – Joe S. Informed the Board**
 - a. **Service Valve Replacement (Boil Water Order)-** This was a property that in the past had service. The new owners are putting a new house there and signed up for service. When Steven went out to start service for them the valve in the meter box was no longer viable and needed to be replaced. 15 homes had a pressure loss due to the repair. A Precautionary Boil Water Notice was issued on June 13th, for the work to be done on June 17th. The work was completed, samples were taken, and the rescinding was completed on June 20th.
 - b. **Exercising Valves-** Steven and Joe S. have been exercising valves, cleaning them as necessary and making sure there is no standing water in the Valve Cans.
15. **Information from Manager –**
 - a. **Admin Update**
 - i. Steven attended Get on the Bus Tour June 11th-12th. – Steven informed the Board that he learned a lot about the Carson River Water Shed on the tour but was disappointed that due to road construction the tour did not get to go to Lahontan Dam or further down the river like past tours did.
 - ii. Steven and Joe S attended a Fuji Clean Class on June 13th. – Steven informed the Board that he and Joe S. had attended a class on the Fuji Clean Denite Systems, learning a lot of good information. He and Joe S. will both be getting certified as Installation/Maintenance Technicians on those systems.
 - iii. Steven attended Lead Line Service Inventory Class June 18th – Steven informed the Board that in taking this class he learned a lot and will be able to bulk age our system which would take care of about 2/3 of our system. Meaning that we do not have to take the time to dig up and identify each individual service line.
 - iv. Update on Staff- Melissa is back and Tina will be taking time out of the office from time to time.
 - b. **Review of Meetings attended via Zoom:**
 - i. SCCAB Meeting – 6/5- Pop Warner was there and they are looking to get the County to help pay for an indoor space comprised of Indoor Gym, restrooms/ meeting rooms and outdoor football stadium with lighting. They say that when school is in session it is hard to schedule around school activities and

many children will benefit from it. AYSO Soccer club, Pop Warner Football Club, Dayton Cheer, Comstock Basketball and any other group that involves children. There was a lot of backlash from the public and the community members in attendance asked that she come back with some actual figures and some feedback from Lyon County Parks and Recreation.

CLCFPD was there and talked about several community clean up events in the future- and programs that they are working on. Several members of the community wanted them to clean up all the tumble weeds. It was even brought up that years ago the fire department used to fill the tender and have volunteers practice by burning the tumble weeds. Liz- said she would bring that idea back to the firehouse for consideration. Tina said her only thought on this item is "SGID does not charge them for water, and we cannot get them to report their usage." So, she would be opposed to them using water on that. It cost the District to pump that water out of the ground and we don't get any reimbursement from anyone for that. That plan would cost our District and not benefit its customers as a whole.

- ii. BOCC Meeting- 6/6 Recording fees will increase by \$3.00; the reason that this is important is that when we record Water Right Titles the fee will now be \$43. And when we process Liens, we will now charge the customer the increased fee for recording and releasing. We pay the recording fee and include it in the Lien amount, then when a customer wants to pay off the account we charge them the release fee.

Bid for repair of the Smokey Hills Water Main Replacement Project was awarded to Cruz Construction for \$1,692,623.64 - a few Commissioners questioned why it was awarded to them, since they have never done any projects for Lyon County. The Commissioners had to be reminded that as a public entity Lyon County is required to take the lowest bid from anyone that has the ability to and licensing to do the work. The Lyon County District Engineer estimated it to be \$1.8million. Let that be a reminder to us.

They also talked about vandalism at the parks. They are upgrading several parks with restrooms, censored door locks and drinking fountains in the hopes that people will use them. Keller was upset and said why are we upgrading for them to get torn up. Jacobson said that the few vandals cannot keep the county from their responsibilities to the rest of Lyon County.

Lyon County has also decided that their employees will receive a 5% increase this year and a 3% increase next year. In looking at their classifications they also decided to reclassify some positions and give them a 10% bump in addition to the previously mentioned raises.

- iii. Planning Meeting – 6/11 Posting Errors caused Cancellation.

- iv. BOCC Meeting – 6/20

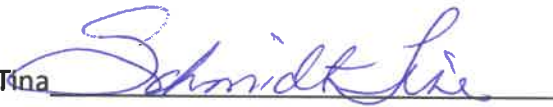
- v. Andrew Haskin was out sick. There was an item to approve a contract that started in November 2023 for MOST to have a medical professional respond with them to calls ensuring people receive the proper medications while in crisis. They have already been on scene many times with them, and the other agency signed the contract, It was just now realized that the BOCC did not approve or sign it. Commissioners were not happy and Human Service Dr. Shayla Holmes explained the need and said it would be covered by grant money. To which Henderson replied "Grant money is not free money falling

from the sky! It is the allocation of tax revenues. The Feds have tried for many years to control through grants” he opposed. They did the final approval on the wage reclassifications and wages for FY 24-25 and FY 25-26. I will be putting that information into my research in the near future.

16. **Pay Bills Over \$5,000.00** - Manager is authorized to pay all others without approval – None
17. **Director’s Suggestions for future Agenda Items** – Gene Ray requested an update on the Turf Farm Wells be put on the next agenda.
18. **Public Participation** – Lesa Bielman reminded everyone to remind their neighbors to show up and vote for the upcoming Special Election in July for Stagecoach GID Board of Trustees.
19. **Adjournment** – Gene Ray made a motion to adjourn. Marjorie seconded the motion. None opposed. Motion passed.

Meeting Adjourned at 5:23pm

Minutes Documented by Schmidt, Tina



Respectfully submitted:



Victoria Aveiro, Secretary