

STAGECOACH GENERAL IMPROVEMENT DISTRICT

SGID Office, 5000 Navajo Trail, Stagecoach, NV 89429

Providing sufficient quantity and protecting the quality of water for Stagecoach Valley residents

REGULAR MEETING

Thursday, January 9, 2025, 3:30 P.M.

MINUTES:

1. **Pledge of Allegiance**
J. Moore led the pledge.
2. **Roll Call - __ J. Catanzarite __ T. Donohue __ P. Kyle __ J. Moore __ G. Ray**
Every board member was present.
3. **Public Participation – No action will be taken on a matter raised under this Item-**
None
4. **Approval of Agenda –**
G. Ray made a motion to approve the agenda as presented. J. Catanzarite seconded the motion. None opposed. Motion passed.
5. **Election of Board Officers – Nominate and Elect the Following Board Officer Positions:**
 - a. **Chairperson**
 - b. **Secretary**
 - c. **Treasurer**

For Possible Action

 - a. Chairperson – G. Ray made a motion to nominate J. Moore – T. Donohue seconded the motion, and J. Catanzarite nominated G. Ray – no second. The first motion to Nominate J. Moore Passed.
 - b. Secretary – G. Ray made a motion to nominate P. Kyle – J. Catanzarite. Seconded the Motion. None opposed. Motioned passed.
 - c. Treasurer – J. Catanzarite made a motion to nominate G. Ray – P. Kyle seconded the motion. None opposed. Motion Passed.
6. **Approve “Posting of Meeting” Document(s) – Regular Meeting Agenda –**
J. Catanzarite made a motion to approve the Posting of the Meeting Document as presented. G. Ray seconded the motion. None opposed. Motion passed. (See Attachment A)
7. **Approve Block Items – 12.12.2024, Regular Meeting Minutes, Board Quarterly Report, and Treasurer’s Report –**
T. Donohue made a motion to approve the 12.12.24 Regular Meeting Minutes, Board Quarterly Report, and Treasurer’s Report. G. Ray seconded the motion. The motion passed. None opposed.

8. **Discussion and Decision regarding progress of locating Water Loss-**

This month's water loss is 11.89%—approximately 20,000 gallons was used for flushing and a possible leak. Last month (November 2024) was skewed due to an inaccurate supervisor's report. This month (December 2024) appears to be a more realistic number. After the Earthquake of 12.11.24, there were some issues with water leaks, which will be discussed in the Utility Supervisor report as a reminder to always be on the lookout for any signs of leaks within the district.
9. **Update on SGID Staffing – Information Only**

T. Schmidt updated the Board on Staffing on 12.18.24. T. Schmidt sent the Board an email on J. Seng; he has decided to move on from the SGID. The SGID has to have an Operator of record, according to NDEP and the NV Bureau of Safe Drinking Water. S. Acree was appointed Utility Supervisor; he has all the certifications necessary for the position. C. Huber is working on his certifications, and S. Acree is helping him throughout the process. C. Huber should be ready for certification at the March Conference. In December, we interviewed and offered the WSOS Trainee to an applicant. However, the applicant decided not to accept the position unless the pay was \$26.00 an hour. Unfortunately, the SGID could not offer the position at that rate.
10. **Information from Utility Supervisor – S. Acree – Information Only**

S. Acree presented the Utility Supervisors' report. A leak in a water meter pit on 112 Caroline, on the SGID side, was discovered. S. Acree and C. Huber were able to crimp off the line and make the required repairs later that same day.

Leaks were also found on the customer side of the meter pit at 5045 Pueblo and 7965 Cimarron. The meters were shut off, and the customers had the line repaired.

S. Acree explained the flush valve assembly. The valve was opened and pressurized, and the line headed directly towards Highway 50. S. Acree Called in a USA Dig Ticket and will expose the line and identify its destination.

There have been no issues since the Transducer was replaced at the Abilene booster pump station. However, there was an issue at Ranchos tank. S. Acree called Sierra Controls, and they walked him through the diagnostic process. Either the earthquake or wind disconnected the ground wire. It was repaired, and everything is working correctly.

Shortly after the Earthquake, there were two other leaks on the customer side of the meter, both at the fittings. The water was shut off, and the customers had the repairs made. No Address was given.

S. Acree also updated the board that the Game Cameras have been installed at the sites.
11. **Information from Manager-Information Only**
 - A. Introduction of S. Acree the WSOS II – This was incorrect on the Agenda.
 - B. Review of Meetings attended via Zoom:
 - i. BOCC Meeting- 12.19.2024 (T. Schmidt - Corrected date from Typo on Agenda)

Community Development Director Gavin Henderson had an agenda Item to approve the selection of the new engineering firm for the Master Services Agreement, which includes development services, county engineering, surveying floodplain management, and inspection services. The BOCC motioned to authorize county staff to negotiate and finalize the agreement. They had three different firms they were looking at. However, they never stated who they picked. T. Schmidt went back through the meeting minutes,

which did not state the Engineering Firm they picked. The BOCC also did the Andrew Haskins Review for county managers. It appeared to go well. T. Schmidt called the county about the engineering firm but could not contact them at this time.

ii. SCAB Meeting –01.02.2025

T. Schmidt received the information and sent it to the Board on New Year's Day. T. Donohue and J. Moore did go. T. Schmidt also went, and their Chair remained the same. Charles Shirley, Mandy Brinnard remained the vice chair, and Dave Palmer remained the secretary.

The SCCAB board decided to organize a cleanup day for the community center, including pulling the weeds. Weather permitting, they want to do that on Saturday, March 8, with a contingency date of Saturday, March 15. However, they did not decide at this time as there was no consensus on how to organize the event.

Item of interest: Crosby Nevada Land is trying to reword part of Title 15. This interests the SGID because all of their land is in our service area, but we do not service it yet. Title 15 states that it is Multi-Use and plan-specific. So, they would have to do all of the feasibility studies on the land before they can present anything to the county.

Cynthia Albright made the presentation and explained the rationale of what they are asking for. They're asking to change the requirements for studies and fees to be spread out over the project's lifetime. They want to bring a preliminary proposal to the county and get an opinion before they start doing studies, and then they will do the studies as they move forward with the project. This way, they are spending a million, not \$3 million, to walk into the County with a preliminary proposal, which the County may reject.

If people have questions about it, refer them to the county and the SCAB meeting minutes.

iii. BOCC Meeting- 01.06.2025

At the BOCC meeting on Monday, T. Schmidt did not know that the State mandated that all county offices hold their board meetings on the first Monday of January and that all officers must be sworn in on that day. We had ours done, and they were turned in on time.

They voted to appoint their officers. Their chair is now Scott Keller and their vice chair is Tammy Hendricks, who nominated him for the position. David Hockaday was disappointed that he was not nominated to continue in the chair position. They did not vote to put Wes Henderson on the Planning Commission, which he applied for.

Tammy Hendrix said that it would be like him stepping backward. She stated that you should start on a local board and then move up to the planning board or the library board, and then go to the county board, start small, and then work your way up to the BOCC, not go to the BOCC and then work your way back to planning. And that it could cause members to feel he had an in with the Board of County Commissioners. So, they did not vote for him on the planning commission.

The BOCC said they will take whatever's left in the ARPA fund at the end of this year and use it for the public safety officers' budget, which is the sheriff's department.

12. **Pay Bills Over \$5,000.00** - Manager is authorized to pay all others without approval. There are no bills over \$5,000 this month. However, it was previously discussed that a shell for the other work truck should be purchased; the estimate is \$7,827.00. G. Ray made the motion to approve the manager, T. Schmidt, to pay for the truck shell when it is completed rather than bring it back to the Board. T. Donohue seconded the motion; none opposed it. The motion passed.

13. **Director's Suggestions for future Agenda Items**

J. Catanzarite suggested a new time for the Board Meeting on next month's Agenda. He suggested an earlier morning timeframe of 9 – 10 a.m.

G. Ray and S. Acree discussed the progress of setting up an inventory of parts. J. Catanzarite asked whether it needed to be addressed as a budget item. S. Acree said it would be, but not at next month's meeting.

J. Catanzarite also mentioned that the board binders were not out until the Monday before the meeting. T. Schmidt explained that it was a timing concern with the monthly calendar to prepare bills and other figures that needed to be compiled after the 5th of the month. Plus, staffing issues at the end of December took precedence, and the binders could not be completed until the Monday Before the Meeting.

14. **Public Participation – No action will be taken on a matter raised under this Item**
None

15. **Adjournment – Action Required**

G. Ray made a motion to adjourn the meeting. J. Catanzarite seconded the motion. None opposed. Motion passed.

Meeting Adjourned at 4:15.

Minutes Documented and Respectfully submitted by:



Paul O. Kyle, Secretary