STAGECOACH GENERAL IMPROVEMENT DISTRICT
SGID Office, 5000 Navajo Trail, Stagecoach, NV 89429
Providing sufficient quantity and protecting the quality of water for Stagecoach Valley residents

REGULAR MEETING
Thursday, September 10, 2026, 3:30 P.M.

MINUTES:

1. **Pledge of Allegiance**
   J. Moore led the pledge.

2. **Roll Call - __ J. Catanzarite __ T. Donohue __ P. Kyle __ J. Moore __ G. Ray**
   All board members were present.

3. **Public Participation – No action will be taken on a matter raised under this Item-**
   No Public participation.

4. **Approval of Agenda** –
   G. Ray made a motion to approve the agenda. T. Donohue seconded the motion. The motion passed. None opposed.

5. **Approve "Posting of Meeting" Document(s) –** Regular Meeting Agenda 09.10.2026 – For Possible Action.

   P. Kyle made a motion to approve the Posting of the Meeting Document. Regular Meeting Agenda 09.10.2026 G. Ray seconded the motion. The motion passed. None opposed. (See Attachment A)

6. **Approve Block Items** – 8.13.2026, Regular Meeting Minutes, and August 2026 Treasurer's Report. – For Possible Action

   P. Kyle made a motion to approve the 8.13.26 Regular Meeting Minutes and the August 2026 Treasurer's Report. G. Ray seconded the motion. The motion passed. None opposed.

7. **Discussion and Decision regarding progress of locating Water Loss – For Possible Action.**

   August had a water loss percentage of 2.00% - Down From 5% in July.

8. **Discussion and Decision regarding Water Fund CD currently with United Federal Credit Union – For Possible Action.**

Manager Schmidt reported that the Water Fund CD at United Federal Credit Union would mature September 23. Renewal information was requested from them, and an alternative quote was obtained from WaFd. Staff presented estimated returns for Board consideration. The Manager recommended restoring operating cash by transferring the portion not reinvested into the operating account. She explained that operating funds had been used for the Abilene transmission line project to avoid an early withdrawal penalty on the CD. The operating account was approximately $8,000 after recent bill payments. Increased water-rate receipts were only beginning to reach the account.

G. Ray made a motion to direct Manager T. Schmidt to reinvest $185,000 of the Water Fund CD for a seven-month term and deposit the remaining $41,604.56 into the operating account. J. Catanzarite seconded the motion. The motion passed. None opposed.

9. Discussion and Decision regarding the update of the Abilene Transmission Line Project– For Possible Action

Manager T. Schmidt reported that Aspen's change order had been signed and returned. The total change was $29,068.80; $10,780 would be covered by the existing force account, leaving $18,288.80 beyond that allocation. Parts were pending, with installation to be scheduled after receipt.
Manager T. Schmidt had contacted District General Counsel Christopher Rusby, as previously requested by the Board, and was awaiting his response. Additional information was anticipated for the next meeting. The Board had previously approved the change; no action was taken.

10. Discussion and Decision regarding possible creation of a specific Company Vehicle Policy/separate from the Personnel Policy – For Possible Action

The Board reviewed a proposed company vehicle policy separate from the Personnel Policy. Manager T. Schmidt presented revisions clarifying prohibited private use, cleanliness requirements, prompt accident reporting, and notification of the Board Chair if the Manager is unavailable. A vehicle and equipment inspection checklist was also discussed.
Discussion addressed take-home vehicles for the Utility Supervisor and on-call employees, prior hiring representations, emergency response, parking constraints, liability, protection of vehicles at employees' homes, personal errands, and enforcement of verified violations. Manager T. Schmidt explained that resident complaints and concerns about vehicle use prompted the proposed policy. Directors and staff expressed differing views about who should be allowed to take vehicles home.

T. Donohue made a motion to table the policy until next month's meeting. G. Ray seconded the motion the motion passed. None opposed. Board members were asked to email proposed revisions to Manager T. Schmidt. No vehicle policy was adopted at this meeting.

11. Discussion and Decision regarding paying SGID Bills as ACH, instead of sending checks in the mail – For Possible Action

Manager T. Schmidt described problems with mailed checks that had not reached vendors or had not been cashed, including the risk of late fees and service notices. Certain obligations were already paid electronically, and some vendors were requiring electronic payment.

Manager T. Schmidt stated that each invoice is reviewed and verified before payment. Electronic payment confirmations would be printed and retained with the invoice. She reported that the auditors supported electronic payments when invoices are verified and payment documentation is maintained.

T. Donohue made a motion to direct Manager T. Schmidt to pay SGID obligations by EFT or ACH when possible. G. Ray seconded the motion. The motion passed. None opposed.

12. Utility Supervisor Report / Manager Report - Information Only

A. Information from Utility Supervisor – Information Only –

a. The Ranchos Tank Transducer failed. We had to have it replaced.
b. Sierra Controls found that the Ranchos Tank Hatch Alarm Sensor needs to be replaced while replacing the transducer, we are currently waiting on a quote from Sierra Controls.
c. Telemetry went offline and Sierra Controls also had to repair that.
d. Meter replacements are still an ongoing project.
e. Repaired the leak in pit for 408/410 Cheryl
f. We replaced the tires on the Dump Truck. $3,911.67

B. Information from Manager - Information Only

a. Katie from Scarani & Co has begun the FY25.26 Audit
b. Charlie is on vacation until September 16th.
c. Anna will be here for one year on September 15th.
d. The new computers for the office have arrived and will be set up shortly.

Review of Meetings attended via Zoom:

i. BOCC Meeting- 08.6.2026 – Data Center issues and concerns

ii. SCAB Meeting- 09.02.2026 – Looking for Donation Ideas for donated funds.

iii. BOCC Meeting- 09.03.2026 – Dayton is spending $160,000 on the Sewer connection line.

13. Pay Bills Over $25,000.00 - Manager is authorized to pay all others without approval.

None at this time .

14. Director's Suggestions for Future Agenda Items

None at this time.

15. Public Participation – No action will be taken on a matter raised under this Item

Manager T. Schmidt reminded everyone of the sealed bid for the auction. J. Catanzarite noted that he would not be here for the Oct 8th 2026 Board Meeting.

16. Adjournment – Action Required

G. Ray made a motion to adjourn the meeting. J. Catanzarite seconded the motion. The motion passed. None opposed.

Meeting Adjourned at 4:55 pm.

Minutes Documented and Respectfully submitted
by:_____
Paul O. Kyle, Secretary